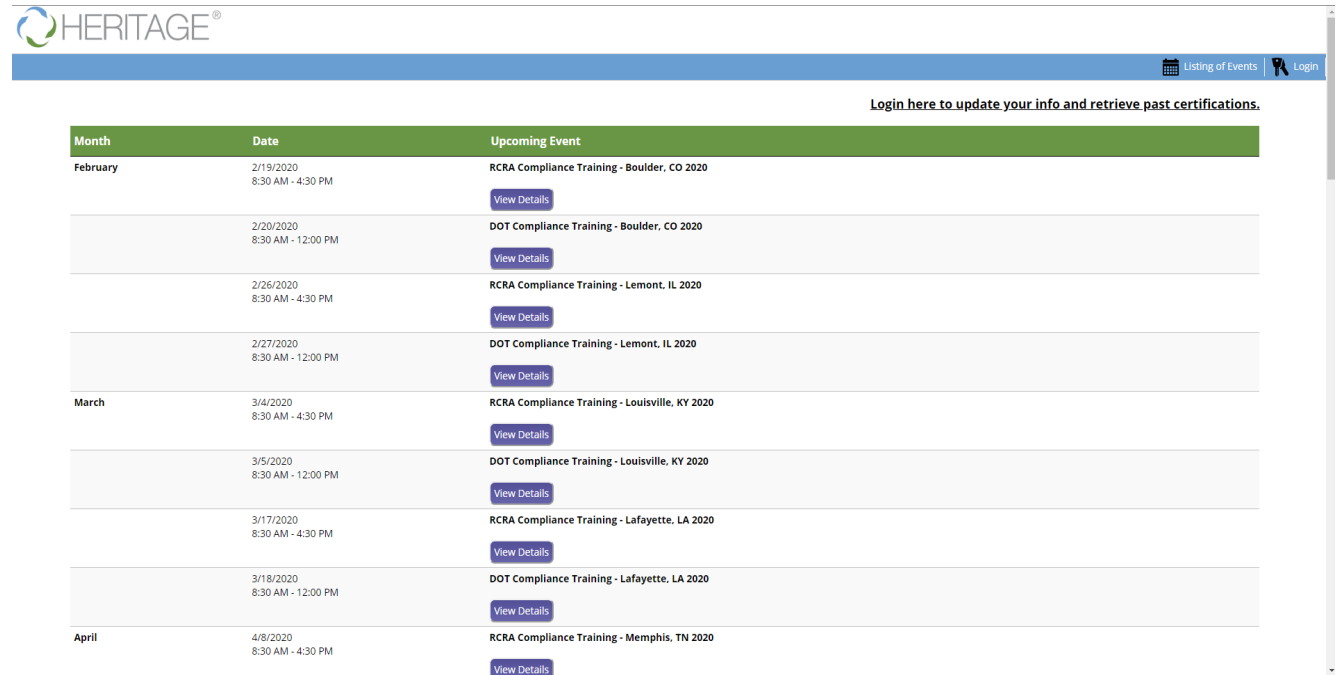


You may access the list of events and registration from our company website beginning Monday, January 13<sup>th</sup>:

<https://www.heritage-enviro.com/services/training/#schedule>

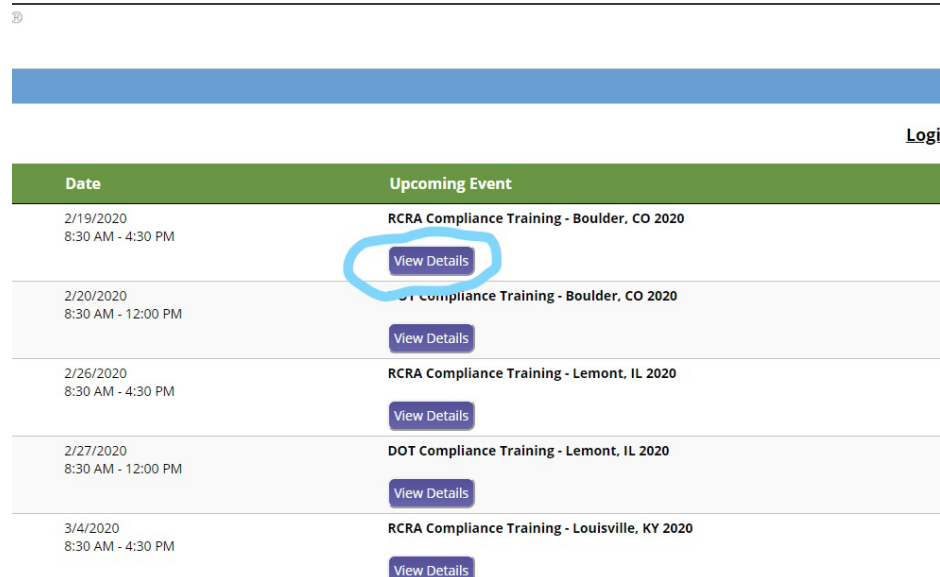
The registration link will be located in between the training prices and dates/locations.

### Step 1: Click on the registration link and access the list of events



Month	Date	Upcoming Event
February	2/19/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Boulder, CO 2020 <a href="#">View Details</a>
	2/20/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Boulder, CO 2020 <a href="#">View Details</a>
	2/26/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Lemont, IL 2020 <a href="#">View Details</a>
	2/27/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Lemont, IL 2020 <a href="#">View Details</a>
March	3/4/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Louisville, KY 2020 <a href="#">View Details</a>
	3/5/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Louisville, KY 2020 <a href="#">View Details</a>
	3/17/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Lafayette, LA 2020 <a href="#">View Details</a>
	3/18/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Lafayette, LA 2020 <a href="#">View Details</a>
April	4/8/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Memphis, TN 2020 <a href="#">View Details</a>

**Step 2: Select the events you would like to register for by clicking View Details (You will need to register for RCRA and DOT both if you wish to attend both). Notice RCRA and DOT are listed as separate events.**



Date	Upcoming Event
2/19/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Boulder, CO 2020 <a href="#">View Details</a>
2/20/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Boulder, CO 2020 <a href="#">View Details</a>
2/26/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Lemont, IL 2020 <a href="#">View Details</a>
2/27/2020 8:30 AM - 12:00 PM	DOT Compliance Training - Lemont, IL 2020 <a href="#">View Details</a>
3/4/2020 8:30 AM - 4:30 PM	RCRA Compliance Training - Louisville, KY 2020 <a href="#">View Details</a>

**Step 3: You will now be on the event information page. Click Register Now**

Welcome: Jessica Coy | Listing of Events | Pending Registrations: 0 | My Account | Logout

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In accordance with 40 CFR 262.34(a)(4) incorporating  
ius waste management and emergency procedures,  
ulatory Review course is designed to provide a  
ss the following topics:

Register

Registration open through 2/14/2020 10:00 AM Mountain Time (US & Canada)

**Register Now**

Class Fee

Registration is \$275.00

Location

Renaissance Boulder Flatiron Hotel  
500 Flatiron Blvd  
Broomfield, CO 80021  
[Click here for directions](#)

Presenting

**Step 4: Click the Create a New Account**

Email Address/Login ID

Password

[Click Here to Login](#)

[Heritage Employee Login](#)

[Forgot your Login ID and/or Password?](#)

**[Create a New Account](#)**

**Step 5: Fill out your information and submit. If you are registering more than one person you will need to do this step for each individual when prompted.**

All questions marked by an asterisk are required

Event Name: RCRA Compliance Training - Boulder, CO 2020

\*Company: Heritage

\*First Name: Jessica

\*Last Name: Coy

\*Phone Number: (xxx-xxx-xxxx)

\*Email Address:

\*Retype Email Address:

\*Address:

\*City:

\*State/Province/Region:

\*Zip/Postal Code:

\*Dietary Restrictions:

☐ None

☐ Vegetarian

☐ Vegan

☐ Allergy

☒ Other

\*Allergies or Other Dietary Restriction: Very picky

[Submit Registration](#) [Cancel](#)

**Step 7: At this time, you may add another event you wish to attend (remember you must register for both RCRA and DOT if you want to attend both), checkout, or register another person for THIS event**



Welcome: Jessica Coy | Listing of Events | View Cart | Checkout | Pending Registrations: 1 | My Account | Logout

You must Checkout to complete the registration process.

Options	Name	Events	Status	Balance
<a href="#">Edit</a> <a href="#">Cancel</a>	Jessica Coy	2/19/2020 - RCRA Compliance Training - Boulder, CO 2020 (RCRA CO 2020 - 696060/567300)	Pending - Confirmed	\$0.00
				Balance Due: \$0.00

[Click Here to Checkout Now](#)

[Register Another Individual for the Same Event](#)

[Click Here to Register for Another Event](#)

Once you have all the items you would like in your cart you need to **CHECKOUT** to confirm your registration, but do not checkout until all your events are in the cart. The RCRA and DOT bundle price will be applied in your cart upon checkout if you are registered for both events.

For this example, I registered for both the Boulder RCRA and DOT and they are now in my cart.

You must Checkout to complete the registration process.

Options	Name	Events	Status	Balance
<a href="#">Edit</a> <a href="#">Cancel</a>	Jess Coy	2/20/2020 - DOT Compliance Training - Boulder, CO 2020 (DOT CO 2020 - 696060/567300)	Pending - Confirmed	\$100.00
<a href="#">Edit</a> <a href="#">Cancel</a>	Jess Coy	2/19/2020 - RCRA Compliance Training - Boulder, CO 2020 (RCRA CO 2020 - 696060/567300)	Pending - Confirmed	\$275.00
				Balance Due: \$375.00

[Click Here to Checkout Now](#)

[Register Another Individual for the Same Event](#)

[Click Here to Register for Another Event](#)

## Step 8: Checkout and receive statement



Welcome: Jessica Coy | Listing of Events | Pending Registrations: 0 | My Account | Logout

Thank you for your business!

STATEMENT

Date	Description	Event	Status	Total
1/10/2020	Registration - Jessica Coy	4/16/2020 - DOT Compliance Training - Pittsburgh, PA 2020 (DOT PA 2020 - 696015/567300)	Confirmed	
	DOT Compliance Training - Pittsburgh, PA 2020			\$150.00
	Special Discount			(\$150.00)
			Registration Total:	\$0.00
1/10/2020	Registration - Jessica Coy	4/15/2020 - RCRA Compliance Training - Pittsburgh, PA 2020 (RCRA PA 2020 - 696015/567300)	Confirmed	
	RCRA Compliance Training - Pittsburgh, PA 2020			\$275.00
	Special Discount			(\$275.00)
			Registration Total:	\$0.00
				Statement Balance: \$0.00








**Step 9: If you would like to login and view your current/past registrations, certificates, training documents, financial statements- return to the listing of events and click on this link**

Welcome: Jessica Coy | Listing of Events | Pending Registrations: 0 | My Account | Logout

[Login here to update your info and retrieve past certifications.](#)

**Step 10: Login with the email and password you registered with**



Registrant Name: Jessica Coy	
	Home
	Current Registrations
	Past Registrations
	Search Events
	Certificates
	User Information
	Logout

[Login here to view upcoming events.](#)

Cancellation refunds may be issued up to 48 hours prior to event start date.

**Confirmation emails are not immediate- this could take up to an hour.**